

Final Meeting Minutes
Command Council Meeting
DFG-OSPR, 1700 K Street, Sacramento
February 9, 2005

1. Attendees

Steve Hampton	Calif. Dept. of Fish and Game (CDFG) - Primary Representative
Kathy Verrue-Slater	CDFG – Legal
Julie Yamamoto	CDFG
Charlene Andrade	U.S. Fish and Wildlife Service (USFWS)- Primary Representative
Dan Welsh	USFWS (via phone)
Jennifer Boyce	National Oceanic and Atmospheric Administration (NOAA) – Primary Representative
Joanne Kerbavaz	California Department of Parks and Recreation (Parks) – Alternate Representative
Sarah Mongano	California State Lands Commission (CSLC) – Primary Representative

2. Agenda. Council approved the following agenda:
 - Update on Projects (all)
 - Finances and Administrative Issues
 - Administrative Record
 - Review of Oct 2004 Meeting Minutes
 - Old Cost Packages
 - Distribution Requests and Allocations
 - Review old and new to-do tasks
 - Set next meeting/conference call

3. Outreach. Council members were pleased with the 2004 newsletter prepared by NOAA and the Command restoration poster prepared by USFWS for the Pacific Seabird Group annual meeting.

4. Project Updates.
 - (1) *Corvid Management Project:* State Parks continues to move forward on all tasks listed in the workplan. In summer 2004, only State Parks staffing and corvid/murrelet monitoring was implemented. By summer 2005, all aspects of the project should be in place for Big Basin, Portola, and Butano State Parks. Full implementation at Memorial County Park may be delayed due to personnel changes there. Corvid/murrelet monitoring reports are behind: no final 2003 reports and no draft 2004 reports have been received. State Parks will consider an alternative source for 2005 surveys.
 - (2) *Girl Scout Creek Acquisition & Enhancement Project:* Discussions regarding funding logistics between NRDAR, State Parks, and Save-the-Redwoods League are continuing, with assistance from Verue-Slater and McKinley. An MOU with State Parks regarding management along with preliminary land management guidelines are a prerequisite for the transfer of funds. Kerbavez presented the Council with draft guidelines for review. Verrue-Slater and McKinley will work on the MOU.
 - (3) *New Zealand Shearwater Project:* The rat eradication has been delayed to summer 2006, per the request of NZ counterparts assisting in the project. Pre-eradication planning is continuing. A bird, the weka (a large flightless rail), has been discovered on the island and may affect the project. Like the rats, the weka is considered a nest predator and a possible target for eradication. Oikonos will provide an update on 2005 costs and activities to the Council.

- (4) *Seabird Colony Protection Project*: Boyce reports on-going discussions with Gulf of the Farallones National Marine Sanctuary (GFMNS) regarding management of the project, as well as discussions with the USFWS Apex Houston murre restoration team regarding the monitoring components of the project. This latter effort would involve some cost-sharing with the Apex Houston project. The monitoring component of the project will likely begin soon, in time for this summer's breeding season. Full implementation of the rest of the project will probably not occur as soon, but should be in place by the following year.
- (5) *Common Murre Nesting Ledge Project on the Farallons*: Andrade reports that this project will probably move forward in fall 2005.
- (6) *Brown Pelican Roost Sites*: Due to uncertainty regarding the future land ownership status of the Alameda roost site, the Council will hold off on this project for this year.
- (7) *Brown Pelican Entanglement Education*: Boyce will work with Monterey Bay National Marine Sanctuary (MBNMS) in the fall regarding signs and education. The Council expressed an interest in ensuring that the most helpful signs possible regarding pelican entanglement be posted. This could include instructions on how to un-hook birds, if applicable, on piers or fishing boats. More investigation will be needed.
- (8) *Mirada Surf Enhancements*: Mongano reports that San Mateo County will not need the funds until September at the earliest.
- (9) *Seal Cove Stairs*: This project can move forward any time. The Council determined that funding via CSLC to San Mateo County may be the easiest. Mongano will explore whether Commission approval is needed to receive restoration funds.
- (10) *Half Moon Bay Stairs*: This project is on hold for now, as Kerbavez is focusing time on the corvid management project first.

5. Administrative Record. The Council closed the Restoration Planning Admin. Record. All Admin. Record materials were physically transferred from Andrade (USFWS) to Hampton (CDFG) at this meeting. The attorneys are still discussing what items should be in the record.
6. Oct 2004 Conf Call Minutes. The Council reviewed the minutes and proposed several changes. Hampton will make changes and send out for final review.
7. Administrative Costs and Allocations. The Council reviewed the current proposed administrative budget and requests for funds for agency expenses for the 2004-05 fiscal year. Hampton will prepare a draft resolution that: 1) states the Council's intent to use some of the interest earned in the NRDAR account to cover some agency administrative costs; 2) states that CDFG is now the lead administrative trustee; and 3) \$64,600 be disbursed to NOAA, \$20,000 be disbursed to USFWS, and \$9,560 be disbursed to State Parks. These allocations take into account approved Council allocations as well as outstanding agency balances (or debt, in the case of NOAA).
8. Next Meeting. Conference call set for March 15, 10am.
9. To do's:
 - a. Continue work on Girl Scout Creek acquisition Verrue-Slater, McKinley, Kerbavez
 - b. Comments back to Kerbavez re: MAMU mgmt guidelines All
 - c. Corvid Mgmt Project interim report in May re: work and use of budget Kerbavez
 - d. Contact Suddjian re: outstanding reports (Mar 10 deadline for reply) Kerbavez

- e. Get 2005 update and cost plans from Oikonos. Andrade
- f. Provide workplan and budget request for funds for seabird colony monitoring by April.
Boyce, Hampton
- g. Transfer Seal Cove information from State Parks to State Lands Mongano, Kerbavez
- h. Finalize list of contents for Admin Record Pease, Verrue-Slater
- i. Check files for any 2003 cost packages. Hampton
- j. Send 2003 cost packages to Hampton. All
- k. Send approval letter for 2003 cost packages to Hampton. Pease, Verrue-Slater
- l. Set up internal accounts at each agency to track admin vs. project implementation/oversight All
- m. Check with NRDAR (Bruce Nessler) re: process for requesting funds Hampton
- n. Draft resolution re: 2004-05 agency allocations. Hampton
- o. Check with NRDAR (Ken Van Harpen) re: fund investments and report to Council for advice
Hampton